

RIOTA Executive Board Meeting

Date: Monday, February 1st, 2010

Present: Natalie Leland, Lisa Edwards, Trish McGee, Sue Higgins, Amy Battles-Borkowski, Lori Cillino, Erin Sullivan, Keri Kinniburgh, Elizabeth Lima, Jennifer Cote, Karen Morgenstein

Meeting Agenda

| Objectives/Topics | Discussion | Action |
|--|--|---|
| AOTA Updates | <ul style="list-style-type: none">• Medicare B Cap exception process expired December 31st• Physician groups to examine practice acts• OT Champion Program | <ul style="list-style-type: none">• (?) Inform RIOTA members |
| Approval of November 2009 & January 2010 Board meeting minutes | | <ul style="list-style-type: none">• November 2009 & January 2010 Board meeting minutes approved |
| By-laws Update | <ul style="list-style-type: none">• Approximately 20 RIOTA members voted to approve the by-laws• 2 members posted comments regarding AOTA regulations that RIOTA is not allowed to change | <ul style="list-style-type: none">• Comments to be given to RIOTA Historian |
| Physical Disabilities Update (Trish McGee & Keri Kinniburgh) | <ul style="list-style-type: none">• RA Meeting is scheduled for March 1st. Lisa Edwards to present first. Awaiting confirmation from Linda Curry for driving | |

| | | |
|----------------------------------|--|---|
| | <p>presentation</p> <ul style="list-style-type: none"> • Dr. Guilmette is booked for OT Month Party on Monday, April 1st. His presentation is titled “Family Dynamics: Helping or Hindering?” • Raffle items/baskets needed for OT month party | <ul style="list-style-type: none"> • Trish will obtain necessary permission from Warwick PD & RI State Police to hold a raffle |
| Volunteer Update (Liz Lima) | <ul style="list-style-type: none"> • Erin indicated that she has a contact for Rebuilding Together in Newport and would like to be involved with the pre-planning process • Natalie indicated that volunteers will also be needed for the prep day • Linda Gatewood from CCRI is Liz’s contact. Typically 9-10 students participate. • Liz indicated she is having difficulty communicating with her Rebuilding Together contact | |
| Pediatric Update (Erin Sullivan) | <ul style="list-style-type: none"> • Working on scheduling a meeting for early March. Combined presentation with Mental Health and various aspects of Early Intervention (not school based) | |
| RA Update (Lisa Edwards) | <ul style="list-style-type: none"> • AOTA is partially reimbursing RA reps for travel to Conference • Lisa is currently looking for flights and will check into Southwest • Lisa’s term ends in May; Becky is | <ul style="list-style-type: none"> • Lisa to develop RA job description for members to assist with the search for a replacement RA rep |

| | | |
|--------------------------------|--|--|
| | alternate <ul style="list-style-type: none"> March 1st is the RA constituent meeting – currently there is no agenda | |
| Karen Morgenstein (Car Fit) | <ul style="list-style-type: none"> Karen submitted an informal request for RIOTA to purchase the Car Fit kit for ~ \$800. | <ul style="list-style-type: none"> Vote tabled for future discussion |
| Treasurer Report (Sue Higgins) | <ul style="list-style-type: none"> Current budget is approximately \$14,000.00. Need to factor in printing costs & keynote speaker for conference this year | <ul style="list-style-type: none"> |
| Objectives/Topics | Discussion | Action |
| Conference | <ol style="list-style-type: none"> Keynote Status (Natalie Leland) <ul style="list-style-type: none"> Board voted to approve keynote speaker Jason & Margorie Crigler, “Defying the Odds” Registration Mailers <ul style="list-style-type: none"> Need finalized conference fees Forms need to be finalized by 2/5 and printed by 2/13 RIOTA members need to assist with mailings <ul style="list-style-type: none"> Need assist with making copies | <ul style="list-style-type: none"> Natalie to finalize keynote speaker for conference Board agreed to keep conference fees the same as last year 2/13 @ 10am, NEIT, meet to fold, stamp, dot mailers 2/17 @ 6pm, TBA, meet to fold, stamp, dot mailers |

| | | |
|--|--|--|
| | <p>3. Vendors (Lisa Edwards)</p> <ul style="list-style-type: none">• Awaiting responses <p>4. Catering (Lisa Edwards)</p> <ul style="list-style-type: none">• Board members sampled assorted wraps, pasta salad, desserts from Emery Catering• Lisa indicated that it would be beneficial to have 2 volunteers for catering this year | <ul style="list-style-type: none">• Board approved Emery Catering for Conference |
|--|--|--|

Respectfully submitted,
Patricia McGee, MS, OTR/L
RIOTA Secretary